

Governing Board of Trustees Regular Meeting Wednesday, April 22, 2020

Members present

Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Meeting called to order at 5:45 PM

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Governing Board President Halpern called the meeting to order at 5:45pm.

Procedural: 1.2 ROLL CALL

Governing Board President Halpern took roll call:

Member Fitzpatrick

Member Mok

Member Rafner

Member Wooden

Member Halpern

All Members present.

2. PLEDGE OF ALLEGIANCE/AGENDA APPROVAL

Action: 2.2 BOARD APPROVAL, AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Katherine Fitzpatrick, second by Scott Wooden.

Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

3. CORRESPONDENCE/COMMUNICATIONS

Report: 3.1 CORRESPONDENCE

Superintendent's Office received the following correspondence regarding District business:

- Received a few emails regarding concerns about the Del Mar Heights rebuild project.
- Received over 400 emails in support of the Del Mar Heights rebuild
- Received several emails related to COVID-19, including:
 - School closures
 - Distance learning
 - Chromebooks
 - School lunch program
- Several emails appreciating the Take 2 and Superintendent video messages.

4. HEARING OF THE PUBLIC ON NON-AGENDA ITEMS

Information, Procedural: 4.1 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Public requests to address the Governing Board regarding non-agenda items:

Sandip Patel, regarding the Del Mar Heights School rebuild

Jesse Barrick, regarding the Del Mar Heights School rebuild

Mike Milligan, regarding Del Mar Heights School rebuild

5. REPORTS, RECOGNITIONS AND HEARINGS

Report: 5.1 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

The 2019-2020 DMCTA President David Skinner provided a DMCTA report to the Board, including:

- Teachers are learning all new tools, techniques and strategies in regard to distance learning.
- Proud of the work teachers are doing and appreciate the effort.

Report: 5.2 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

The 2019-2020 DMSEF President Phoebe Katsell provided a report on DMSEF activities to date, including:

- Sincere gratitude to teachers for all they are doing right now.
- Thank staff and Governing Board of Trustees for all the District has accomplished relating to distance learning.
- Thanked community for generosity during this challenging time and for continued value of the STEAM+ program.
- Due to COVID-19 and school closures, the DMSEF was unable to hold five jog-a-thons.
- DMSEF has raised \$1,000,000 to date due to continued community support.
- Next steps for DMSEF will be communicated with the community in weeks to come; health and safety is the first priority.
- DMSEF is posting daily STEAM+ links to help parents during this time; also posting on Facebook, Twitter and Instagram. Links are on the DMSEF website.

Report: 5.3 REPORT: BOARD REPORTS/COMMENTS

Board President Halpern:

- Shared appreciation for teachers & administration as they've pivoted to distance learning so quickly and with a focus on continual improvement.

Member Rafner:

- Shared appreciation and view teachers as first responders.
- Referenced email received regarding difficulty in the current method of holding Governing Board meetings and appreciates patience by the community during the COVID-19 pandemic.

Member Wooden:

- Shared appreciation for teachers, Superintendent McClurg, and staff for getting remote learning up and running.
- Looking forward to getting kids back in the classroom.

Member Fitzpatrick:

- Joined Zoom Book Club Meeting to connect with other governing board members in surrounding districts.
- DMUSD is doing their best to connect with students and it is definitely beneficial.

Member Mok:

- Thanked district administration for providing a smooth transition to the remote learning environment for our students during these circumstances and for staying informed with health education.
- Thanked teachers and staff for caring for our students, being flexible, and learning new programs to teach remotely.
- Thanked parents during these times and expressed understanding of the struggle.

Report: 5.4 REPORT: SUPERINTENDENT

District plans to hold a Governing Board of Trustees Special Meeting on May 12, 2020. Information regarding how to join to meeting will be posted on the district website by the end of the week.

Superintendent shared a presentation on the District's response to COVID-19, including:

District Response

District's Initial Response

Planning

District Safety Plans

Student, Staff, and Community Health

Cleaning Practices

Distance/Remote Learning

Lunches for Families

Communication Timeline

Conduct Essential District Business

Recovery and Reentry Plan

Information, Procedural: 5.5 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

Public requests to address the Governing Board regarding items on the agenda:

(Reference Item 7.1: Board Report, Remote Learning During School Closure)

(Reference Item 11.1: Board Approval, Resolution 2020-04: Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work)

Action, Minutes: 5.6 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES

Approve Minutes:

February 26, 2020 Regular Meeting

March 4, 2020 Special Visitation to Sage Canyon School

March 12, 2020 Special Meeting

March 18, 2020 Emergency Special Meeting - Virtual

April 7, 2020 Special Meeting - Virtual

April 14, 2020 Special Meeting - Virtual

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Katherine Fitzpatrick, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, DEL MAR UNION SCHOOL DISTRICT UNIFORM COMPLAINT PROCEDURES (UCP) QUARTERLY REPORT FOR JANUARY 1, 2020 - MARCH 31, 2020

Resolution: Approve Del Mar Union School District Uniform Complaint Procedures (UCP) Quarterly Report for January 1, 2020 - March 31, 2020.

Approve Consent Item 6.1

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.2 BOARD APPROVAL, SUSPEND GOVERNING BOARD OF TRUSTEES SCHOOL VISITATIONS UNTIL FURTHER NOTICE

Resolution: Approve suspension of Governing Board of Trustees school visitations until further notice.

Approve Consent Item 6.2

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Information: 6.3 BOARD REVIEW, 2020 CSBA DELEGATE ASSEMBLY ELECTION RESULTS

Information only.

Action (Consent): 6.4 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)

Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.4

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.5 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District.

Approve Consent Items 6.5

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.6 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve Purchase Orders and Ratification of Commercial Warrant Payments, Revolving Cash Disbursements and Purchase Card Transactions.

Approve Consent Items 6.6

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.7 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.7

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.8 BOARD APPROVAL TO "PIGGYBACK" THE EL MONTE UNION HIGH SCHOOL DISTRICT REQUEST FOR PROPOSAL RFP #2019-2020(P5) FOR STUDENT INFORMATION SYSTEM (SIS) IMPLEMENTATION SERVICES AND SOFTWARE
Resolution: Approve the use of "Piggyback" terms for Student Information System (SIS) Implementation Services and Software from the El Monte Union High School District RFP #2019-2020(P5).

Approve Consent Items 6.8

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.9 BOARD APPROVAL TO "PIGGYBACK" THE TORRANCE UNIFIED SCHOOL DISTRICT BID NUMBER 10-04.09.19 FOR CLASSROOM & OFFICE FURNITURE

Resolution: Approve the use of "Piggyback" terms for classroom & office furniture from the Torrance Unified School District Bid Number 10-04.09.19

Approve Consent Items 6.9

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.10 BOARD APPROVAL, REVISIONS TO BOARD POLICY 3541.2: TRANSPORTATION FOR STUDENTS WITH DISABILITIES

Resolution: Approve revisions to Board Policy 3541.2: Transportation for Students with Disabilities

Approve Consent Items 6.10

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.11 BOARD APPROVAL, ADOPTION OF BOARD POLICY 4216: PROBATIONARY/PERMANENT STATUS

Resolution: Approve adoption of Board Policy 4216: Probationary/Permanent Status.

Approve Consent Items 6.11

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.12 BOARD APPROVAL, REVISIONS TO BOARD POLICY 5132: DRESS AND GROOMING
Resolution: Approve revisions to Board Policy 5132: Dress and Grooming

Approve Consent Items 6.12

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.13 BOARD APPROVAL, REVISIONS TO BOARD POLICY 7215: CITIZENS' OVERSIGHT COMMITTEE
Resolution: Approve revisions of Board Policy 7215: Citizens' Oversight Committee

Approve Consent Items 6.13

District Staff clarified Item 6.13.

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.14 BOARD APPROVAL, UPDATED JOB DESCRIPTION: EXECUTIVE ASSISTANT
Resolution: Approve updated job description: Executive Assistant

Approve Consent Items 6.14

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.15 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS
Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.15

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.16 CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.15

Approve Consent Items 6.1 - 6.15.

District Staff clarified Item 6.13.

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, REMOTE LEARNING DURING SCHOOL CLOSURE

Shelley Petersen, Assistant Superintendent of Instructional Services, shared a presentation on remote learning during school closure, including:

Objectives

Launching Phase 1

- Week 1: March 16 - 20
- Week 2: March 23 - 27
- Week 3: March 30 - April 3

Launching Phase 2

- Week 4: April 13 - 17
- Week 5: April 20 - 24

Getting Better Each Day!

Our students belong in school.

Cathy Birks, Assistant Superintendent of Business Services, shared ways in which families can receive lunch through the lunch program and how COVID-19 affects the budget.

Requests to address the Governing Board regarding Item 7.1 Remote Learning During School Closure:

Joe Smith

Stephanie Sun

Report: 7.2 BOARD REPORT, SPANISH LANGUAGE IMMERSION PROGRAM UPDATE

Shelley Petersen, Assistant Superintendent of Instructional Services, shared an update on the Spanish Language Immersion Program, including:

To Date

Looking Forward

Spanish Immersion Teacher position posted

Lottery to be held on May 4, 2020

Finalizing program details

World Language Advisory Committee Meetings

Questions

8. ADMINISTRATION AND POLICY

Report: 8.1 BOARD REPORT, NEW STUDENT REGISTRATION UPDATE

Jenni Huh, Director of Student Services, shared an update on new student registration, including:

Registration Update

DMUSD Website

School Orientation Videos

9. MAINTENANCE, OPERATIONS AND FACILITIES

10. BUSINESS AND FINANCE

11. PERSONNEL

Action: 11.1 BOARD APPROVAL, RESOLUTION 2020-04: NOTICE OF LAYOFF: CLASSIFIED EMPLOYEES - REDUCTION IN FORCE DUE TO LACK OF FUNDS AND/OR LACK OF WORK, UNRELATED TO THE COVID-19 PANDEMIC

Jason Romero, Assistant Superintendent of Human Resources, presented Resolution 2020-04: Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work, for approval, and responded to clarifying questions from the Governing Board.

Public request to address the Governing Board regarding Item 11.1 Board Approval, Resolution 2020-04: Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work:

Krissi Bittner Godinez

Approve Resolution 2020-04: Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work
Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Action: 11.2 BOARD APPROVAL, CHANGES TO TEMPORARY/SUBSTITUTE SALARY SCHEDULE: GROUP 10

Jason Romero, Assistant Superintendent of Human Resources, presented changes to Temporary/Substitute Salary Schedule: Group 10, for approval.

Approve changes to Temporary/Substitute Salary Schedule: Group 10

Governing Board President Halpern took a roll call vote:

Member Fitzpatrick - Aye

Member Mok - Aye

Member Rafner - Aye

Member Wooden - Aye

Member Halpern - Aye

Motion by Scott Wooden, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

12. CLOSING ITEMS

Information: 12.1 PRELIMINARY ITEMS FOR THE MAY 2020 REGULAR BOARD MEETING

Preliminary items for the May 2020 Regular Governing Board Meeting:

Board Approval, Minutes of Governing Board of Trustees April 22, 2020, Regular Meeting

Action, Procedural: 12.2 ADJOURNMENT OF MEETING
Governing Board President Halpern adjourned the meeting at 8:32pm.

Motion to Adjourn meeting at 8:32pm.
Governing Board President Halpern took a roll call vote:
Member Fitzpatrick - Aye
Member Mok - Aye
Member Rafner - Aye
Member Wooden - Aye
Member Halpern - Aye

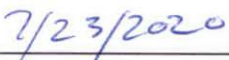
Motion by Doug Rafner, second by Scott Wooden.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Katherine Fitzpatrick, Gee Wah Mok

Minutes of April 22, 2020 Adopted:

Signature of Governing Board Clerk:

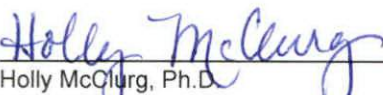


Gee Wah Mok, Esq.

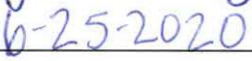


Date

Signature of Superintendent:



Holly McClurg, Ph.D.



Date

Generated by Holly Palmer, Executive Assistant to the Superintendent