

## **Governing Board of Trustees Organizational Meeting/Governing Board of Trustees Regular Meeting Wednesday, December 13, 2023**

### **Members present**

Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

### **Meeting called to order at 5:02 PM**

#### **1. CALL TO ORDER GOVERNING BOARD OF TRUSTEES ORGANIZATIONAL MEETING 2023**

Procedural: 1.1 CALL TO ORDER ORGANIZATIONAL MEETING 2023

Governing Board President Mok called the Governing Board of Trustees Organizational Meeting to order at 5:02 PM.

Action: 1.2 ELECTION OF 2024 PRESIDENT OF THE GOVERNING BOARD OF TRUSTEES

Member Halpern nominated Member Gee Wah Mok for President of the Governing Board of Trustees for the 2024 calendar year.

Member Rafner seconded the nomination.

Governing Board Members selected Member Gee Wah Mok as the President of the Governing Board of Trustees for the 2024 calendar year.

Approve the selection of the President of the Governing Board of Trustees to serve in 2024.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Gee Wah Mok, Alan Kholos

Nay: Katherine Fitzpatrick

Action: 1.3 ELECTION OF 2024 CLERK OF THE GOVERNING BOARD OF TRUSTEES

Member Halpern nominated Member Alan Kholos for Clerk of the Governing Board of Trustees for the 2024 calendar year.

Member Rafner seconded the nomination.

Governing Board Members selected Member Alan Kholos for Clerk of the Governing Board of Trustees for the 2024 calendar year.

Approve the selection of the Clerk of the Governing Board of Trustees to serve in 2024.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action: 1.4 SELECTION OF THE GOVERNING BOARD OF TRUSTEES 2024 APPOINTMENTS

The Governing Board of Trustees determined the following appointments for the 2024 calendar year and brought them forward for approval:

Secretary to the Governing Board of Trustees - Dr. Holly McClurg, Superintendent

Governing Board Representative to the North Coastal Consortium for Special Education (NCCSE)

Representative: Member Erica Halpern

Governing Board Representatives to the North City West School Facilities Finance Authority (CFD)

Representative: Member Doug Rafner

Alternate: Dr. Holly McClurg, Superintendent

Governing Board Liaison(s) to the Del Mar Schools Education Foundation (DMSEF)

Representative(s): Rotating Responsibility - All Board Members

Governing Board Representatives to the Legislative Action Network (LAN)

Representative: Board President Gee Wah Mok

Representative: Member Alan Kholos

Approve the selection of the Governing Board of Trustees 2024 appointments for Secretary to the Board, Representative to the North Coastal Consortium for Special Education (NCCSE), Representative to the North City West (NCW) School Facilities Finance Authority (CFD), Liaison(s) to the Del Mar Schools Education Foundation (DMSEF), and Representatives to the Legislative Action Network (LAN).

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action: 1.5 ADOPTION OF DATES, TIMES, AND LOCATIONS OF THE 2023 REGULAR BOARD OF TRUSTEES MEETINGS  
Adopt proposed dates, times, and locations for 2024 Board of Trustees Regular Meetings.

Motion by Doug Rafner, second by Alan Kholos.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action, Procedural: 1.6 ADJOURN ORGANIZATIONAL MEETING 2023  
Governing Board President Mok adjourned the organizational meeting at 5:11pm.

Motion to adjourn Organizational Meeting.

Motion by Alan Kholos, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Procedural: 1.7 CALL TO ORDER GOVERNING BOARD OF TRUSTEES REGULAR MEETING  
Governing Board President called the Board of Trustees Meeting to order at 5:15pm.

Procedural: 1.8 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA  
No public requests to address the Governing Board of Trustees regarding closed session agenda items.

Procedural: 1.9 ADJOURNMENT INTO CLOSED SESSION  
Governing Board President Mok adjourned into Closed Session at 5:15pm.

## 2. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). (AAA arbitration proceeding involving Balfour Beatty Construction, LLC v. United States Fire Insurance Company - Case 01-23-0002-3837.)

## 3. RECONVENE OPEN SESSION

Procedural: 3.1 RECONVENE OPEN SESSION  
Governing Board President Mok reconvened Open Session at 5:45pm.

Procedural, Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION  
The Governing Board met in Closed Session and no action was taken.

Procedural: 3.3 PLEDGE OF ALLEGIANCE & WELCOME  
Students of the Ashley Falls School Safety Patrol led the Pledge of Allegiance.

Students of the Ashley Falls School Safety Patrol shared why they joined the School Safety Patrol.

Action, Procedural: 3.4 APPROVAL OF THE AGENDA

Approve agenda for the December 13, 2023 Regular Meeting of the Governing Board of Trustees.

Motion by Doug Rafner, second by Alan Kholos.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

#### 4. CORRESPONDENCE/COMMUNICATIONS

##### Report: 4.1 CORRESPONDENCE

Superintendent's Office received the following correspondence regarding District Business on these topics:

Measure MM Projects  
Board Meeting Item  
STEAM+

##### Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

No public requests to address the Governing Board of Trustees regarding non-agenda items.

#### 5. REPORTS, RECOGNITIONS AND HEARINGS

##### Report: 5.1 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

DMCTA President, Jason Bethurum, shared a report with the Board, including:

Staff Focus Groups

##### Report: 5.2 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

DMSEF President, Will Rhett, shared a report with the Board, including:

DMSEF Fundraising Update  
DMSEF Jogathan  
Join DMSEF

##### Report: 5.3 REPORT: DEL MAR PARENT TEACHERS ASSOCIATION (PTA)

Ashley Falls School PTA President, Darlene Lee, shared a report with the Board, including:

PTA, Who Are We?  
PTA Home and School Connection  
3 Keys To Our Success  
Inclusion  
Support  
Appreciation  
Teacher and Staff Appreciation Week  
There is No "I" in Team

##### Report: 5.4 REPORT: BOARD REPORTS

Erica Halpern:

Attended the 2023 CSBA Conference.

Attended a Del Mar Heights at Ocean Air school site visit.

Gee Wah Mok:

Attended the 2023 CSBA Conference, including the Delegate Assembly.

Attended the Legislative Action Network (LAN) Meeting.

Attended a Del Mar Heights at Ocean Air school site visit.

Doug Rafner: Attended the North City West Facilities Financing Board Meeting.

Attended a ribbon cutting for a new inclusive playground in San Diego.

Alan Kholos:  
Attended the 2023 CSBA Conference

Katherine Fitzpatrick:  
Attended a parent-teacher conference and a Winter Concert at Ashley Falls School.

Report: 5.5 REPORT: SUPERINTENDENT  
Superintendent McClurg reported on current District activities, including:

Reflecting on The Year  
Appreciation for DMUSD Teachers and Staff  
Excitement For The New Year  
STEAM+ Invitational

Procedural: 5.6 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS  
No public requests to address the Governing Board of Trustees regarding agenda items.

Action, Minutes: 5.7 BOARD APPROVAL, GOVERNING BOARD OF TRUSTEES MEETING MINUTES  
Approve Minutes:  
November 15, 2023 Regular Meeting

Motion by Alan Kholos, second by Doug Rafner.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

## 6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action: 6.2 BOARD APPROVAL AND RATIFICATION OF PURCHASE ORDERS, COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS  
APPROVE PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Motion by Alan Kholos, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Gee Wah Mok, Alan Kholos  
Nay: Katherine Fitzpatrick

Action (Consent): 6.3 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)  
Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.4 BOARD APPROVAL, AWARD OF CONTRACT FOR BID NO. 2324-01 MONUMENT SIGNS  
Resolution: Approve award of contract for Bid No. 2324-01 Monument Signs.

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.5 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT  
Resolution: Approve and accept donations to the Del Mar Union School District

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.7 BOARD APPROVAL, RESOLUTION 2023-19 APPROVING THE ANNUAL AND FIVE YEAR REPORTABLE FEES REPORTS FOR FISCAL YEAR 2022-2023 IN COMPLIANCE WITH GOVERNMENT CODE SECTION 66006 AND 66001  
Resolution: Approve Resolution 2023-19, approving the annual and five-year reportable fees reports for fiscal year 2022-2023 in compliance with government code section 66006 and 66001.

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.8 BOARD APPROVAL, ATTENDANCE AT THE ASSOCIATION OF CALIFORNIA SCHOOL ADMINISTRATORS (ACSA) 2024 SUPERINTENDENTS' SYMPOSIUM  
Resolution: Approve attendance at the Association of California School Administrators (ACSA) 2024 Superintendents' Symposium.

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.9 BOARD APPROVAL, ATTENDANCE AT THE 2024 SDCOE EQUITY CONFERENCE  
Resolution: Approve attendance at the 2024 SDCOE Equity Conference.

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.10 BOARD APPROVAL, ATTENDANCE AT CSNO Conference 2024  
Resolution: Approve attendance at CSNO Conference 2024

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.11 BOARD APPROVAL, REVISIONS TO BOARD POLICY 5113: ABSENCES AND EXCUSES  
Resolution: Approve revisions to Board Policy 5113: Absences and Excuses

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.12 BOARD APPROVAL, REVISIONS TO BOARD POLICY 5113.1: CHRONIC ABSENCE AND TRUANCY  
Resolution: Approve revisions to Board Policy 5113.1: Chronic Absence and Truancy

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.13 BOARD APPROVAL, REVISIONS TO BOARD POLICY 5116: SCHOOL ATTENDANCE BOUNDARIES  
Resolution: Approve revisions to Board Policy 5116: School Attendance Boundaries

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.14 BOARD APPROVAL, REVISIONS TO BOARD POLICY 5116.1: INTRADISTRICT OPEN ENROLLMENT  
Resolution: Approve revisions to Board Policy 5116.1: Intradistrict Open Enrollment

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.15 BOARD APPROVAL, REVISION OF BOARD POLICY 4140: BARGAINING UNITS  
Resolution: Approve revision of Board Policy 4140: Bargaining Units.

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.16 BOARD APPROVAL, REVISION OF BOARD POLICY 4141: COLLECTIVE BARGAINING AGREEMENT  
Resolution: Approve revision of Board Policy 4141: Collective Bargaining Agreement.

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.17 BOARD APPROVAL, REVISION OF BOARD POLICY 4151/4251/4351: EMPLOYEE COMPENSATION  
Resolution: Approve revision of Board Policy 4151/4251/4351: Employee Compensation.

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.18 BOARD APPROVAL, REVISION OF BOARD POLICY 4118: DISMISSAL/SUSPENSION/DISCIPLINARY ACTION  
Resolution: Approve revision of Board Policy 4118: Dismissal/Suspension/Disciplinary Action

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.19 BOARD APPROVAL, REVISED JOB DESCRIPTION, ADMINISTRATIVE ASSISTANT, TECHNOLOGY  
Resolution: Approve revised job description, Administrative Assistant, Technology.

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.20 BOARD APPROVAL, APPROVE MEMORANDUM OF UNDERSTANDING - SDUHSD EXPLORATORY WORK EXPERIENCE EDUCATION PROGRAM

Resolution: Approve Memorandum of Understanding - SDUHSD Exploratory Work Experience Education Program

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.21 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

Action (Consent): 6.22 CONSENT CALENDAR

Board Member Katherine Fitzpatrick requested to pull items 6.2 to be voted on separately.

Resolution: Approve Consent Items 6.1 - 6.13.

Approve Consent Items 6.1 - 6.13.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

## 7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, CREATING CULTURES OF THINKING AND PROJECT ZERO CLASSROOM  
Assistant Superintendent of Instructional Services, Alison Fieberg, shared a report with the Board, including:

What is Project Zero?

What is Project Zero Classroom?

Cultures of Thinking in DMUSD

Staff responded to questions from the Board.

## 8. ADMINISTRATION AND POLICY

## 9. OPERATIONS AND FACILITIES

**Report: 9.1 BOARD REPORT, FACILITIES UPDATE**

Director of Maintenance, Operations and Facilities, Carlos Avalos, and Assistant Superintendent of Business Services, Chris Delehanty, shared a report with the Board, including:

Del Mar Heights School Rebuild  
 Del Mar Hills Academy Modernization  
 Del Mar Heights School  
 Current Student Relocation Scenario  
 How Does The Site Operate?  
 School Day  
 How Does The Site Operate (Bussing)?  
 What Is The Impact On My Child?  
 Takeaways and Next Steps  
 Board Direction

Staff responded to questions from the Board.

Staff requested direction from the Board. Board directed staff to proceed with Del Mar Hills Modernization plans to move students and staff off site for the 2024-2025 school year.

**10. BUSINESS AND FINANCE****Action, Presentation, Report: 10.1 BOARD REVIEW AND APPROVAL, 2023-2024 FIRST INTERIM BUDGET REPORT**

Assistant Superintendent of Business Services, Chris Delehanty, and Director of Fiscal Services, Tiana Barton, shared a report with the Board, including:

Presentation Agenda  
 Revenue  
 Revenue Variances  
 Expenditures  
 Expenditure Variance  
 Ending Fund Balance  
 General Fund Summary  
 2023-2024 Revenue Summary  
 2023-2024 Expenditure Summary  
 Multi-Year Projection  
 Looking Ahead

Staff responded to questions from the Board.

Approve the 2023-2024 First Interim Budget Report as of October 31, 2023

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos

**Report: 10.2 BOARD REPORT, POTENTIAL DISTRICT PRIORITIES: TRANSITIONAL KINDERGARTEN AND FACILITIES**

Superintendent, Holly McClurg, Assistant Superintendent of Instructional Services, Alison Fieberg, and Assistant Superintendent of Business Services, Chris Delehanty, shared a report with the Board, including:

**Agenda**

Potential District Priorities: Satellite Kitchens, Facilities Funding and Transitional Kindergarten  
 Enrollment Projection Impact  
 Currently Unfunded: Satellite Kitchens  
 Underfunded Facilities Projects  
 Currently Unfunded: Transitional Kindergarten  
 Updated Measure MM Project Budgets  
 Budget Variances  
 Other Facilities Funds  
 Facilities Program Underfunded  
 Transitional Kindergarten - Unfunded for DMUSD  
 Transitional Kindergarten Costs  
 Districtwide Capacity  
 Full TK Program 2024-2025 (Capacity)



Financial Impact of Potential Priorities  
Transitional Kindergarten Early Intervention  
Potential Direction and Next Steps

Staff responded to questions from the Board.

Staff requested direction from the Board. Board directed staff to bring agenda item "Transitional Kindergarten Early Intervention" program for a vote at the January 2024 Board Meeting.

11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND SCHOOL/PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE JANUARY 2024 REGULAR BOARD MEETING

Action: 12.4 ADJOURNMENT OF MEETING

Governing Board President Mok adjourned the meeting at 7:54pm.

Motion to Adjourn meeting.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos


Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

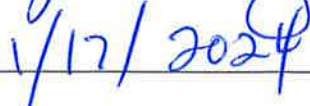
Aye: Doug Rafner, Erica Halpern, Gee Wah Mok, Alan Kholos

Not Present at Vote: Katherine Fitzpatrick

Signature of Governing Board Clerk:  
  
\_\_\_\_\_  
Alan Kholos, Esq.

  
\_\_\_\_\_  
Date

Signature of Superintendent:  
  
\_\_\_\_\_  
Holly McClurg, Ph.D.

  
\_\_\_\_\_  
Date

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