

**Governing Board of Trustees Regular Meeting
Wednesday, March 15, 2023**

Members present

Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Meeting called to order at 5:15 PM

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Governing Board President Mok called the Governing Board of Trustees Regular Meeting to order at 5:15pm.

Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No public requests to address the Governing Board of Trustees regarding closed session agenda items.

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION

Governing Board President Mok adjourned into Closed Session at 5:15pm.

2. CLOSED SESSION

Discussion: 2.1 CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6) Agency Designated Representatives: Holly McClurg, Ph.D., Superintendent, and Ryan Stanley, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association

3. RECONVENE OPEN SESSION

Procedural: 3.1 CALL TO ORDER OPEN SESSION

Governing Board President Mok reconvened Open Session at 5:53pm.

Procedural, Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION

The Governing Board met in Closed Session and no action was taken.

Procedural: 3.3 PLEDGE OF ALLEGIANCE

Superintendent McClurg led the Pledge of Allegiance.

Action: 3.4 APPROVAL OF THE AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Doug Rafner, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE

Superintendent's Office received the following correspondence regarding District business:

Facilitron

Board Vacancy

Personnel

Ashley Falls Stop Sign

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Public requests to address the Governing Board of Trustees regarding non-agenda items:

Danielle Roybal - Regarding Governing Board of Trustees Appointment of a Board Member.
 Maniza Sheikhani - Regarding Governing Board of Trustees Appointment of a Board Member.
 Gabriele Smith - Regarding Governing Board of Trustees Appointment of a Board Member.

5. REPORTS, RECOGNITIONS AND HEARINGS**Recognition: 5.1 BOARD RECOGNITION, DMUSD EMPLOYEES OF THE MONTH, MARCH 2023
 CONGRATULATIONS TO THE DMUSD CLASSIFIED EMPLOYEES OF THE MONTH, MARCH 2023:**

Ashley Falls School: Sierra Cruz, Instructional Aide
 Carmel Del Mar School: Keilani Liuchan, Speech Language Pathologist Assistant
 Del Mar Heights School: Crisma Delgado, Special Education Instructional Assistant
 Del Mar Hills Academy: Kerry Zisook, Library Media Specialist
 Ocean Air School: Susie Peterson, Office Assistant
 Pacific Sky School: Keolani Jensen, Library Media Specialist
 Sage Canyon School: Christina Sanchez, Health Aide Technician
 Sycamore Ridge School: Elyn Sanchez, Special Ed Instructional Aide
 Torrey Hills School: Carlos Vasquez, Plant Manager
 Early Childhood Development Center: Ina Lewis, Associate Teacher
 District Office: Molly McGregor, Executive Assistant, Instructional Services

Report: 5.2 BOARD REPORT, DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)
 DMCTA President, Kevin Cunha, had no report this month.

Report: 5.3 BOARD REPORT, DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)
 DMSEF President, Will Rhett, provided a DMSEF report to the Board, including:

DMSEF Fundraising Update
 DMUSD Jogathon
 Thanked Corporate Sponsors
 6th Grade Legacy Tree
 Close the Gap

Report: 5.4 BOARD REPORT, PARENT TEACHER ASSOCIATION (PTA)
 Del Mar Heights School PTA President, Robin Alvarez provided a report to the Board called: DMUSD PTA's Are Stronger Together.

Report: 5.5 BOARD REPORT, GOVERNING BOARD MEMBERS

Board Member Rafner:

Chaired North City West facilities financing Board. Working to get money back to the district.
 Attended two sessions of Strategic Planning and was very impressed with the facilitator, Colon Lewis, and with the members at his table he was able to collaborate with.

Member Halpern:

Attended the DMSEF March Board meeting and was able to hear about the jogathon success.
 Attended Strategic Planning sessions and liked seeing people come together in a collaborative way to put together our Portrait of a Learner and ultimately our Strategic Plan.

Member Fitzpatrick:

Attended the Del Mar Hills Academy talent show and Del Mar Hills Academy pajama read aloud night.
 Attended a Strategic Planning Meeting and it was a nice opportunity to engage with parents and staff members to discuss and define what the values we collectively want our students to focus on and incorporate in their experience as learners.
 Received one correspondence regarding Transitional Kindergarten and shared that with Superintendent McClurg.
 Commented on the Kindergarten Report shared at the February meeting: Currently, DMUSD does not provide full day Kindergarten until after the first 6 weeks of school. For the first 6 weeks of school, Kindergartners are released at 12:30pm. Parents were surveyed and 57% said they would like Kindergarten to start with a full day schedule. Over the past several months, the District spoke with all Kindergarten teachers and it was decided to keep the schedule as is. The first 6 weeks of school are used to assess new students. Kindergarten teachers are given time

above and beyond the amount of time needed to assess students. Would like the conversation around the Kindergarten schedule to continue in a collective way.

Member Mok:

Attended Portrait of a Learner meetings with Mr. Rafter. The meetings were great and it was great to speak with parents and staff about what their vision is for the district.

Report: 5.6 BOARD REPORT, SUPERINTENDENT

Superintendent McClurg reported on current District activities, including:

Weekly Meetings with SDCOE and Superintendents to stay current with updates

Met with DMSEF

Met with DMCTA

PTA Presidents' Advisory Committee Meeting

February Break

Attended Hearing for Del Mar Heights School

Portrait Design Team Meetings 1-3

Portrait Design Team Survey

Introduced Jenny Peirson, Principal, Del Mar Heights School along with Del Mar Heights Students to present to the Board regarding STEAM+ Spanish Program.

Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No public requests to address the Governing Board of Trustees regarding agenda items.

Action, Minutes: 5.8 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES

Approve Minutes:

February 15, 2023 Regular Meeting

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)

Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.12.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.2 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District

Approve Consent Items 6.1 - 6.12.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.3 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve Purchase Orders and Ratification of Commercial Warrant Payments, Revolving Cash Disbursements and Purchase Card Transactions.

Approve Consent Items 6.1 - 6.12.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.4 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments

Approve Consent Items 6.1 - 6.12.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.5 BOARD APPROVAL, COMPREHENSIVE SCHOOL SAFETY PLANS (CSSP)

Resolution: Approve the Comprehensive School Safety Plans.

Approve Consent Items 6.1 - 6.12.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.6 BOARD APPROVAL, RESOLUTION NO. 2023-02, AUTHORIZING THE REPLACEMENT OF WARRANTS, RESOLUTION NO. 2023-03, AUTHORIZING AGENTS TO RECEIVE MAIL AND PICK UP WARRANTS, AND RESOLUTION NO. 2023-04 AUTHORIZING AGENT TO SIGN SCHOOL ORDERS (COMMERCIAL WARRANTS) FOR MARCH 15, 2023 THROUGH JUNE 30, 2023

Resolution: Approve Resolution No. 2023-02, Authorizing the replacement of warrants, No. 2023-03, Authorizing agents to receive mail and pick up warrants, and Resolution No. 2023-04, Authorizing agents to sign school orders (commercial warrants) for March 15, 2023 through June 30, 2023

Approve Consent Items 6.1 - 6.12.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.7 BOARD APPROVAL, RESOLUTION NO. 2023-01 CHANGE OF REVOLVING CASH FUND CUSTODIAN FOR THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve resolution 2023-01 designating custodians of the revolving cash fund for the Del Mar Union School District.

Approve Consent Items 6.1 - 6.12.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.8 BOARD APPROVAL, PARTICIPATION IN FCMAT'S CBO COACHING AND INDUCTION PROGRAM

Resolution: Approve participation In FCMAT's CBO Coaching and Induction Program during the 2023-2024 year.

Approve Consent Items 6.1 - 6.12.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.9 BOARD APPROVAL, TRANSPORTATION PLAN

Approve Consent Items 6.1 - 6.12.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.10 BOARD APPROVAL, REVISION OF BOARD POLICY 4311.2: LEGAL STATUS REQUIREMENT
 Resolution: Approve revision of Board Policy 4311.2: Legal Status Requirement

Approve Consent Items 6.1 - 6.12.

Motion by Erica Halpern, second by Doug Rafner.
 Final Resolution: Motion Carries
 Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.11 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS
 Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.12.

Motion by Erica Halpern, second by Doug Rafner.
 Final Resolution: Motion Carries
 Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action (Consent): 6.12 CONSENT CALENDAR
 Resolution: Approve Consent Items 6.1 - 6.12.

Approve Consent Items 6.1 - 6.12.

Motion by Erica Halpern, second by Doug Rafner.
 Final Resolution: Motion Carries
 Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

7. CURRICULUM AND INSTRUCTION

8. ADMINISTRATION AND POLICY

Report: 8.1 BOARD REPORT, STRATEGIC PLANNING PROCESS UPDATE
 Holly McClurg, Superintendent, shared a report with board regarding Strategic Planning, including:

Design Team Meeting 1

All Participants participated in defining the "why" of this work
 Identified landscape shifts focused on the science of learning, social intelligence, global shifts, and pace of change, and the workforce
 Described hopes, dreams, and aspirations for all students in DMUSD
 Ranked competencies and identified those that are important or critical

Design Team Meeting 2

All Participants participated in defining the "why" of this work
 Identified landscape shifts focused on the science of learning, social intelligence, global shifts, and pace of change, and the workforce
 Described hopes, dreams, and aspirations for all students in DMUSD
 Ranked competencies and identified those that are important or critical

Design Team Meeting 3

Revisited data from staff, parents, and community in combination with data from in-person attendees
 Held rich conversations regarding selection of competencies to be included in DMUSD's Portrait
 The result of all ideas and feedback will be brought back to the March 27 meeting
 Feedback from participants indicates a deep appreciation for the process and opportunity to participate in conversations regarding District priorities

Process Timeline

Staff responded to clarifying questions from the Board.

Action: 8.2 BOARD APPROVAL AND RATIFICATION, BETTER TOGETHER: DEL MAR UNION SCHOOL DISTRICT RESEARCH PRACTICE PARTNERSHIP

Holly McClurg introduced Alan Daly who presented a report to the Board Regarding Better Together: A Research Practice Partnership.

Alan Daly and staff responded to clarifying questions from the Board.

Approve and Ratify, Better Together: Del Mar Union School District Research Practice Partnership.

Motion by Erica Halpern, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action: 8.3 BOARD APPOINTMENT OF CITIZENS OVERSIGHT COMMITTEE MEMBER

Chris Delehanty brought forward Drew Isaacman to be appointed as the new Business Organization representative on the Citizens' Oversight Committee.

Appoint Drew Isaacman, as the new Business Organization representative on the Citizens' Oversight Committee.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action: 8.4 BOARD APPROVAL, ADOPTION OF METHOD AND TIMELINE FOR FILLING THE VACANCY ON THE DEL MAR UNION SCHOOL DISTRICT GOVERNING BOARD DUE TO MEMBER RESIGNATION

The Del Mar Union School District discussed options to fill the Board vacancy. The Board approved to fill the vacancy by an appointment process.

Approve adoption of method and timeline for filling the vacancy on the Del Mar Union School District Governing Board by appointment.

Motion by Katherine Fitzpatrick, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

9. OPERATIONS AND FACILITIES

Report: 9.1 BOARD REPORT, FACILITIES UPDATE

Chris Delehanty, Assistant Superintendent of Business Services, shared a report with the Board, including:

- Del Mar Heights School Rebuild
- Litigation
- Construction
- Del Mar Hills Academy Modernization
- Pacific Sky School
- Facilities Program Next Steps
- Complete Del Mar Heights School
- Del Mar Hills Modernization
- Upcoming Projects

Staff responded to clarifying questions from the Board.

10. BUSINESS AND FINANCE

Action, Presentation: 10.1 BOARD REVIEW AND APPROVAL, 2022-2023 SECOND INTERIM BUDGET REPORT

Chris Delehanty, Assistant Superintendent of Business Services, and Tiana Barton, Director of Fiscal Services, provided a report to the Board regarding the 2022-2023 Second Interim Budget Report, including:

- Vision & Mission in the Budget Process
- First Interim vs. Second Interim
- Revenue and Expenditure Variances
- Ending Fund Balance
- General Fund Summary
- 2022-2023 Revenue Summary
- 2022-2023 Expenditure Summary
- Revenues and Expenditures
- Multi-Year Projection

- Looking Ahead
- Enrollment Projection & Staffing Needs
- STR/PERS Annual Adjustments
- Social Science & Math Curriculum Adoptions
- Governor's Proposed Budget
- General Economic Forecast

Staff responded to clarifying questions from the Board.

Approve the 2022-2023 Second Interim Budget as of January 31, 2023

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Action: 10.2 BOARD APPROVAL, DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Approve the Disclosure of Collective Bargaining Agreement

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

11. PERSONNEL

Action: 11.1 BOARD APPROVAL, MODIFICATIONS TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DEL MAR CALIFORNIA TEACHERS ASSOCIATION AND THE DEL MAR UNION SCHOOL DISTRICT

Approve modifications to the Collective Bargaining Agreement between the Del Mar California Teachers Association and the Del Mar Union School District.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action: 11.2 BOARD APPROVAL, CHANGES TO CLASSIFIED SALARY SCHEDULES: GROUP 1 AND GROUP 7

Approve changes to Classified salary schedules: Group 1 and Group 7.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Action: 11.3 BOARD APPROVAL, CHANGES TO MANAGEMENT SALARY SCHEDULES: GROUP 4, GROUP 5, GROUP 8, AND GROUP 13

Approve changes to Management salary schedules: Group 4, Group 5, Group 8, and Group 13.

Motion by Doug Rafner, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE APRIL 2023 REGULAR GOVERNING BOARD MEETING

Action: 12.4 ADJOURNMENT OF MEETING

Governing Board President Mok adjourned the meeting at 8:09pm.

Motion to Adjourn meeting.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Katherine Fitzpatrick, Gee Wah Mok

Signature of Governing Board Clerk:

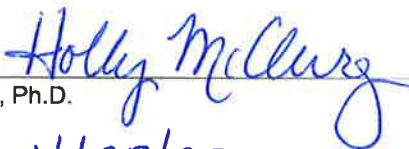


Katherine Fitzpatrick




Date

Signature of Superintendent:



Holly McClurg, Ph.D.



Date

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